

Monthly Facility Management Report

Facility Name: South side Pool Facility
Address: Warren Village, Diego Martin

Date: March, 2025

Prepared for: Host Obas

Prepared by: Aaron Edwards

1. Executive Summary

This report evaluates the overall performance of South side Pool Facility based on key facility management criteria, including maintenance, safety, cleanliness, and resident satisfaction. While certain areas are well-maintained, others require attention to improve efficiency and resident experience. Below is a summary of findings and recommendations. *We recommend scheduled maintenance upgrades and sustainability initiatives to enhance facility operations.*

3. Key Observations

✓ Strengths:

- Well-maintained infrastructure and clean common areas.
- High resident satisfaction with amenities and living conditions.

⚠ Areas Needing Improvement:

- **Maintenance & Repairs:** Delays in HVAC servicing and plumbing repairs.
- **Emergency Preparedness:** Fire drills and security protocols need reinforcement.
- **Energy Efficiency:** High energy consumption due to outdated lighting and HVAC systems.

- ✓ **Estimated Costs (if applicable)**

4. Recommendations & Action Plan

✂ **Short-Term Fixes (Immediate Attention):**

- Implement a structured maintenance schedule for HVAC and plumbing systems.
- Conduct fire drills and improve emergency preparedness training.
- Enhance security measures, including CCTV maintenance and access control.

🔧 **Long-Term Improvements (Sustainability & Efficiency):**

- Upgrade lighting to LED and explore solar energy options.
- Implement smart building technologies for better energy management.
- Conduct regular resident feedback surveys to improve living conditions.

5. Next Steps

- **Follow-up Meeting:** [Proposed Date] to discuss implementation of recommendations.
- **Maintenance Plan Implementation:** Proposed timeline for upgrades and scheduled servicing.
- **Client Feedback & Reassessment:** Follow-up review after improvements are made.

This report serves as a foundation for enhancing the operational efficiency and overall quality of South Side Pool Facility. We look forward to working together on these improvements.

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